

**RESEARCH CENTRE**

**AUSTRALIAN WAR MEMORIAL**

**TRANSFORMATIVE SOLUTIONS:**

**CLIENT COPYING SERVICE TO  
DIGITISING ON DEMAND**



# How did we get here before we began?



# Creating the Future

## Anzac Connections

Bringing historic documents from the Australian War Memorial's archive to all Australians



THEIR SPIRIT  
OUR PRIDE  
2014-18

# Digitisation on Demand

Aligning the copy service standards to those established by the Anzac Connections project:

- Replacing the MFD's with flatbed scanners
- Aligning image standards to preservation
- Implementing image quality control checking
- Hot folder based image processor:
  - Ingest images into DAMS Media bin
  - Create basic catalogue record in CMS
  - Link ingested images in DAMS with created CMS record

# The issue of Legacy

Publishing the 10,000 PDF legacy files to the web as access images:

- PDF's to be checked against the archival item to ensure fidelity to original.
- Any files that require extensive editing or where an item had not been copied at the whole folder level to be deleted.
- PDF files edited to rotate and crop images where necessary.
- Hot folder processor used to ingest PDF files and linked to the processor created basic catalogue record.
- PDF item in CMS fully catalogued and released to the web.

# Cost recovery and the DoD service

## Considerations:

- Unit of supply – Whole folder/file
  - Only copy items with a pre-existing CMS record, other items to be copied by our Multimedia copy service
  - Cease page marker copying/part file copying
- Method of supply – Web delivery where possible
  - If not possible due to copyright then files to be delivered by Electronic File Transfer
- Method of revenue collection – direct deposit
  - Only online copy requests and direct deposit payment as order

# Next steps

- Apply the government cost recovery model
- Develop a communication strategy for clients
- Fully implement transformed copy service as Digitisation on Demand service

*“They always say time changes things, but you actually have to change them yourself.”*

Andy Warhol